

U.S. DEPARTMENT OF STATE
U.S. EMBASSY ADDIS ABABA, PEPFAR ETHIOPIA COORDINATION OFFICE
NOTIFICATIONS OF FUNDING OPPORTUNITY (NOFO)

Funding Opportunity Title: PEPFAR Ethiopia Community-Led Monitoring (CLM)
Funding Opportunity Number: 2020/PCO/001
Deadline for Applications: October 15, 2020
Total Amount Available: \$ 300,000
Maximum for Each Award: \$ 25,000
Maximum Expected Number of Awards: 12

A. PROGRAM DESCRIPTION

DESCRIPTION:

The U.S. Embassy Addis Ababa / PEPFAR Ethiopia Coordination Office (PECO) is pleased to announce an open Notifications of Funding Opportunity (NOFO) to submit applications that support Community-led Monitoring (CLM) activities to be implemented in close collaboration with local civil society organizations (CSOs) and host country governments.

The PEPFAR Community led monitoring program is funded through the U.S. President's Emergency Plan for AIDS Relief (PEPFAR). One of the goals of PEPFAR in Ethiopia is to support efforts to achieve HIV epidemic control through implementation of evidence-based interventions to drive progress in HIV prevention, care and treatment and ultimately, save lives. Through the PEPFAR Coordination Office, the U.S. Embassy in Addis Ababa administers this Community Grants Program and is seeking proposals from registered local Community-based organizations and other civil society groups, networks of key populations (KP), people living with HIV (PLHIV), and other affected groups, or community entities that gather quantitative and qualitative data about HIV services and whose mission and activities focuses on HIV programming.

CLM is key to ensuring availability, access to, and delivery of quality HIV care and services. CLM will empower patients and communities to seek out this information, increase health literacy, expand engagement with health service delivery, support demand creation, and demand accountability from the health system to improve and deliver these services.

CLM data will be collected using standardized tools and synthesized through a variety of methods that reveal insights from communities about problems and solutions to health and HIV services delivery at the facility, community, sub-national and national levels. Results from CLM will be presented and analyzed in collaboration between community representatives, providers and facility managers to ensure dialogue and help all sides in participating with identification and subsequent implementation and monitoring solutions and action items and this effort will generate important information that is focused on the goal of improving service quality, continuity and retention.

OBJECTIVE:

The collective objective of CLM is to develop a shared understanding of the enablers and barriers to treatment retention in a manner that is productive, collaborative, respectful, and solutions-oriented.

The program seeks to encourage affected communities to be self-reliant and undertake similar activities on their own in the future. The implementation period for CLM projects is one year and the funding for a single project is a maximum of \$ 25,000. The project period is anticipated to be November 1st, 2020 to September 30th, 2021.

The general criteria to be used for determining CLM projects include;

- Monitoring data should reflect an ‘added value’ and not duplicate collection of routine data already available to PEPFAR through MER. ‘Added value’ monitoring data includes: information from beneficiaries about their experience with the health facility, information about barriers and enablers to access and retention in services etc.
- CLM mechanisms must be routine to ensure follow up and continuous improvement for sustainability.

B. ELIGIBILITY INFORMATION

Who can apply?

CLM funds are meant for activities that are community driven and serve the community at large where they are being funded.

- Independent and local/community-based organizations, traditional community groups and faith-based organizations (PEPFAR Implementing partners who currently work on service delivery at the site level are not eligible to apply).

REPORTING REQUIREMENTS

- Grant recipient is required to present Community-led monitoring results to in-country PEPFAR teams on a quarterly basis (either through a presentation or a report) to help foster honest and genuine discussion of results, including negative outcomes, and joint solutions.
- Grant recipient is required to have community-led monitoring findings made as accessible as possible (while ensuring safety and confidentiality) for use by all stakeholders.

PROJECT DELIVERABLES

- Conduct routine monitoring and evaluation of the PEPFAR program in PEPFAR sites.
- Provide quarterly and annual program performance report to the PEPFAR coordination office.

C. FEDERAL AWARD INFORMATION

Number of awards anticipated:	Maximum 12
Maximum Award amounts:	\$ 25,000
Type of Funding:	PEPFAR Community Grant for Community Led Monitoring
Total Available Funding:	\$300,000
Anticipated program start date:	November 1, 2020
Funding Instrument Type:	Grant.
Program Performance Period:	Proposed programs should be completed in 12 months or less.

D. APPLICATION AND SUBMISSION INFORMATION

Content of Application

Please follow all instructions in this announcement and in the application forms below carefully.

Proposals that do not meet the requirements of this announcement or fail to comply with the stated requirements will be ineligible. All the questions in the application form should be addressed to be eligible.

- The proposal should be aligned with the purpose and requirements for Community -led monitoring Program as indicated in this funding opportunity announcement.
- Each proposal MUST include also a one-page summary that includes an Executive summary, outlining project goals, objectives, proposed cost and activities with timeline.
- Applicants should submit ONE project proposal that does not exceed TEN pages
- All documents are in English
- All budgets are in U.S. dollars
- All pages are numbered including budgets and attachments
- All documents are 1.5 spacing, 12-point Times New Roman font
- Attach support letter from GoE entity from the area intending to work.

The following documents are **required need to be submitted along with the proposal:**

1. SF-424 (*Application for Federal Assistance – organizations*)
2. SF424A (*Budget Information for Non-Construction programs*)
3. SF424B (*Assurances for Non-Construction programs*)

In order to be eligible to receive an award, all organizations must have a Data Universal Numbering System (DUNS) number from Dun & Bradstreet. If your organization does not have one already, you may obtain one by visiting:

<http://fedgov.dnb.com/webform/displayHomePage.do;jsessionid=81407B1F03F2BDB123DD47D19158B75F>. <http://fedgov.dnb.com/webform>

4. Funding Restrictions

The Community Led Monitoring Program fund cannot be used for salaries, trainings, project vehicles or other overhead costs. Please note that Federal award funds cannot be used for alcoholic beverages.

5. Submission of PEPFAR Community Grant application

Before applying, applicants should review all the terms and conditions which will apply to this award, to ensure that they will be able to comply. **Applications can be submitted at any time during application period but no later than October 15th, 2020 to be considered for funding.**

All application materials must be submitted by email at AddisAbabaPEPFAR@state.gov

E. APPLICATION REVIEW INFORMATION

1. Criteria

Each application will be evaluated and rated on the basis of the evaluation criteria outlined below. Maximum point in total is 100.

- **Quality and Feasibility of the Program Idea– 40 points**
- **Organizational Capacity and experience – 25 points**
- **Budget – 15 points**
- **Sustainability – 10 points**

Review and Selection Process

Initial eligibility screening and in-depth technical review of the application will be made by the PEPFAR Ethiopia Team. Final review and decisions on finalists will be made by an independent committee.

F. FEDERAL AWARDING AGENCY CONTACTS

If you have any questions about the grant application process, please contact the PEPFAR Ethiopia Coordination Office (PECO)

Tel. (Office): 0111-30-62-13 / 0111-30-71-25

E-mail: AddisAbabaPEPFAR@state.gov