

U.S. EMBASSY, ADDIS ABABA

Invitation to bid

The Embassy of the United States of America, Addis Ababa, Ethiopia, invites all eligible bidders to submit a proposal for General Cleaning Services for all US Government owned and leased residences.

1. Interested and eligible bidders, who have renewed their license for the year 2017/18 and are VAT registered, shall obtain bid documents from the Embassy main gate during office hours from July 30 through August 3, 2018 Monday to Thursday 09:00–16:00 p.m. and Friday 09:00-11:00 a.m.
2. Bidders should submit bid documents, to include two copies of both financial proposal as well as technical proposal, separated into four different, separately sealed envelopes, that are signed and stamped on each page and on each envelope, labeled FINANCIAL / FINANCIAL COPY / TECHNICAL / TECHNICAL COPY respectively, to the below address:

**US Embassy Addis Ababa,
Solicitation # 19ET1018R0003
Attn: Contracting Officer, Aaron S. Benesh
P.O.Box – 1014
Addis Ababa, Ethiopia**

Note: Mixed bids (bids not separated in a different envelope Financial vs Technical) will be disqualified.

3. Interested eligible bidders may obtain further information from the contracting office at 011 130 6874.
4. The bid document collection date will close on Friday August 3, 2018 at COB 11:00 a.m.
5. The US Embassy Addis Ababa reserves the rights to accept or reject any or all bids.