



OVERSEAS REQUEST FOR QUOTATION (RFQ) FOR SUPPLIES/EQUIPMENT

Date: August 27, 2020

Peace Corps/Ethiopia intends to offer a firm-fixed price contract for each of the groups of items listed below. Detailed specifications for each group of items are available in Part A of this RFQ. Interested vendors should respond to any and all groups for which they are able to provide quotations. Each group will be evaluated separately in determining the selected vendor.

1. **Appliances:** One refrigerator, one electric washing machine, and one electric dryer
2. **Mobile Phones and Accessories:** 30 Samsung S10 Factory unlocked mobile phones, Otterbox cases, and screen protectors
3. **Computer Equipment and Accessories:** 1 NEC overhead projector, 25 APC UPS devices, 6 1500-watt voltage converters, 6 3000-watt voltage converters
4. **Standing Desk Converters and Accessories:** 12 standing desk converters and 13 anti-fatigue mats
5. **Vehicle Supplies:** 30 Dunlop Qualifier TG21 tires, 30 tire tubes, 15 12v Car Jump Starter Chargers
6. **Furniture:** 1 Patio Dining set, 3 Queen sized mattresses, and 3 Queen sized box springs.
7. **Miscellaneous Tools/hardware:** 5 handheld metal detectors, 1 gasoline powered string trimmer.

Interested vendors that would like to quote on one or more groups below should submit a quote for the supplies that they are able to provide, as described in this RFQ. Quotes are due by email or postal mail using the addresses below by 4:00 p.m. *East African Time* on **Thursday, September 10th**. Any questions regarding the RFQ may be addressed to the same email address. No phone inquiries will be accepted. Offers received after the closing date will not be accepted.

Name: Contracting Officer
 Address: Peace Corps/Ethiopia
 PO Box 7788
 Addis Ababa, Ethiopia
 Email: ET-Procurement@peacecorps.gov

A. Price/Period of Performance:

Supplies or Equipment

GROUP 1: Appliances

Item	Description	Qty	Unit Price	Total Price
A-01	Refrigerator with Top Freezer (220v) 18.2 Cu ft.	1		
A-02	Electric Washing Machine/top load (220v) 4.3 cu. Ft	1		
A-03	Electric Dryer/front load (220v 7 cu ft.)	1		
Total				

GROUP 2 Mobile Phones and Accessories

Item	Description	Qty	Unit Price	Total Price
P-01	Samsung S10 Cellphones Factory unlocked, 128GB internal storage, 8GB RAM	30		
P-02	OtterBox SYMMETRY SERIES Case for Galaxy S10	30		
P-03	L K Screen Protector for Samsung Galaxy S10	30		
Total				

GROUP 3: Computer Equipment and Accessories

Item	Description	Qty	Unit Price	Total Price
C-01	NEC Display PJ-P525UL LCD Projector 220v	1		
C-02	APC Uninterruptible Power Supply (UPS) 1500VA 230V	25		
C-03	1500-Watt Voltage Converter Transformer - Step Up/Down - 110V/220V - Circuit Breaker Protection	6		
C-04	3000-Watt Voltage Converter Transformer - Step Up/Down - 110V/220V - Circuit Breaker Protection	6		
Total				

GROUP 4: Standing Desk Converter & Accessories

Item	Description	Qty	Unit Price	Total Price
D-01	Standing Desk Converter 35" wide with keyboard tray, adjustable height settings up to 20", and able to support up to 35 pounds. Similar to the FlexiSpot M8M	12		
D-02	Anti-fatigue mats for standing desk; min 3/4 inch thickness; 20 x 39 inches	13		
Total				

GROUP 5: Vehicle Supplies

Item	Description	Qty	Unit Price	Total Price
V-01	Dunlop Qualifier TG21 Tires	30		
V-02	Tire tubes 7.50x 16 TR75A	30		
V-03	12V Car Jump Starter Charger Battery Multi-Functional USB Power Bank 30000mAh	15		
Total				

GROUP 6: Furniture

Item	Description	Qty	Unit Price	Total Price
F-01	Patio Dining Set consisting of Rectangular Table (at least 60" long), six chairs, sun umbrella	1		
F-02	Queen-sized (60 inch x 80 inch) Innerspring Luxury Firm	3		

F-03	Queen-sized (60 inch x 80 inch) box spring	3		
Total				

GROUP 7: Miscellaneous tools/hardware

Item	Description	Qty	Unit Price	Total Price
T-01	Handheld Metal Detectors Battery (9V) operated	5		
T-02	Gasoline powered string trimmer	1		
Total				

Note: All applicable shipping costs, taxes, and import fees must be included in the vendor's quotation. Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

B. Statement of Work/Specifications

Extended Warranties Offered by Supplier, if applicable

Item	Description	Unit/Qty	Unit Price	Total Price
0001	XXXXX	XXX		
0002	XXXXX	XXX		

C. Location of Work

All Items must be delivered to Addis Ababa, Ethiopia.

D. Delivery Schedule

Delivery Date(s):

Item	Description	Date	Payment
001			
002			
003			

Delivery Location:

Peace Corps Ethiopia
 C/O American Embassy
 Diplomatic Cargo
 Entoto Street, PO Box 1014
 Addis Ababa, Ethiopia

Point of Contact: Gemechu Dechassa or Shawel Tessema
 Phone Number: +251 11 320 0316

E. Acceptance Criteria

Final inspection and acceptance of the supplies called for under this contract shall be made by the Contracting Officer. The order will be considered acceptable if it is complete, arrives by the stated delivery date, and all items are in proper working order.

F. Contract Terms and Conditions

G. Peace Corps Payment Schedule and Terms

Supplier will receive payment in approximately 30 days after acceptance and receipt of valid/accurate invoice.

H. Evaluation Factors:

Award will be made after consideration of the following factors as marked below:

- Price
- Delivery Timeframe
- Payment Terms
- Warranties
- Past Performance/Reference Checks
- Other (*Specify*)

Award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value in accordance with the above evaluation factors.

I. Instructions to Vendors:

- a. Please read RFQ in its entirety including factors that will be considered in making award in Section VI.
- b. Return completed RFQ by due date as follows:
 - 1) Fill in prices in Section II and in Section III (if applicable).
 - 2) Unless delivery date(s) are provided, provide delivery date(s) in Section IV.
 - 3) List/state any other terms or items in Section VIII not requested in the RFQ that is believed would benefit Peace Corps and would improve consideration for selection. These terms/items must not increase the prices quoted in Section B.
 - 4) Sign and return RFQ by required due date.

J. Other Terms/Items Offered at No Additional Cost:

SUPPLIER AUTHORIZED REPRESENTATIVE

Name: _____ Position/Title: _____

Signature: _____ Date: _____

Phone: _____ Email: _____